

# Time Capture Features Guide

Barcode, Touch Screen and Mouse/Keyboard compatible

# Time Entry for Attendance, Job and Production Times



Time Capture is ideal for collecting real time labour data from the factory floor. This efficient method of shop floor data collection provides accurate job cost monitoring and profit reporting.

Time Capt	ure	10:37:45 а.m. 🔳 Васк		
Jane Steel Clocked in at 10:1	9 a.m. Clock Out	Start Break	Start Job	Start Assembly
Order	Task or Step	Status	Description	Time Rem.
► WO200023	Assembly	Started 10:37 a.m.	1800-2191: Front Wheel and Steer Assembly	<sup>ing</sup> 44:43
Detail	Notes A	ation or	U Refresh	Page 1 of 1
	Detail Notes ActionLog Order Number WO200023 Task or Step Assembly			Resume
Labour Code L. Non-Charge C Time Allocated 4		Rate Scale STD	since 10:37 a.m. Monday	Hold  Finish
Enter				Cancel



TIME CAPTURE

Time Capture					
Jane Steel		Start Break			
Clock In	Clock Out	View Previous Work			
Order	Task or Step	Status			
II WO200023	Assembly	On Hold			
	ttendance				
Description	Time Rem.				
1800-2191: Front Whe Assembly	44:41				

Job Time Remaining

"Quick, easy and accurate way to track and record labour" Glyn Hammond C-Quip Company Accountant

#### **Core Features:**

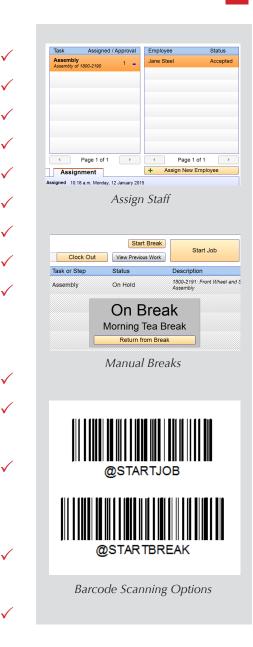
Record attendance start and end times Automatic or manual lunch break deductions No more manual entry for your attendance records No more time wasted decoding handwriting No more manually editing lunch break times Jobs can be pre-assigned by supervisors Record time for jobs by task and labour code Time tracking against machines Ostendeo compatible

## **User Options:**

Mouse and keyboard for the office environment Barcode scanner for the shop floor Touch screen for sanitised environments, such as in the food industry

## **Payroll:**

Files can be exported for most payroll systems Comes with standard reports to help you measure and improve your labour efficiency



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